



INDIAN RIVER COUNTY/CITY OF VERO BEACH
BUILDING DIVISION
1801 27th Street, Vero Beach, FL 32960
772 226-1260

December 03, 2018

Reference: Changes in inspection scheduling effective January 01, 2019

Subject: Priority-Driven Scheduling System for BRCOM permits only

To all Contractors and Permit Applicants;

Priority Inspection Scheduling:

The system will only allow an inspection to be scheduled in the natural progression of a structure. Example: underground plumbing is assigned a priority one (1). Followed by 2s, 3s, and so forth until arriving at ten (10) - the final inspection. The system will not allow scheduling an inspection that has a priority 2 until all the priority 1s are resulted/passed and so forth; this applies to all inspection types. Inspections with a priority zero (0) can be scheduled at any time during the project.

Pertinent Inspections Printed on Job Card:

Plans examiners will be removing all unnecessary inspections on each permit before it is issued so the Permit Card that is given to the contractor at time of permit issuance will only have the pertinent inspections on it with an assigned priority number for each required inspection. Please keep in mind that it is the permit holder's responsibility to make sure that all pertinent inspections are requested whether or not they are on the Job Permit Card.

Other Documents:

The system will also require that Formboards, Stem Wall Surveys, Density (compaction) reports be submitted, reviewed, and approved before a slab inspection is allowed to be requested. Please submit these documents to the Building Division at least 1-2 work days (excluding Holidays) ahead of your planned concrete pour to allow time for these documents to be reviewed, approved, and entered into our system.

Thank you,

Sincerely,

A blue ink handwritten signature, appearing to be "Scott McAdam", written in a cursive style.

Scott McAdam, CBO, MCP
Indian River County/COVB Building Official
1801 27th Street
Vero Beach, FL 32960